

# ROTHERFIELD PARISH COUNCIL

Working for the Community  
in Rotherfield, Town Row, Mark Cross, Eridge Green, Boarshead and surrounding areas

## MINUTES OF A MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD AT 19:30 PM ON TUESDAY 9<sup>TH</sup> APRIL 2013 AT ROTHERFIELD VILLAGE HALL

### COUNCILLORS PRESENT

Cllr. L. Pike (Chair)	Cllr. C. Clibbens
Cllr. Miss N. Bolton (Vice Chair)	Cllr. D. Thomas
Cllr. Mrs P. Halse Adamson	Cllr. N. Wickenden

**ALSO PRESENT.** The Parish Clerk, Trevor Thorpe.

- 1. TO RECEIVE APOLOGIES FOR ABSENCE (LGA 1972 s 85).**  
An apology was tendered and accepted on behalf of Cllr. R. Harris.
- 2. TO RECEIVED DECLARATIONS OF INTEREST.**  
None. The Chairman reminded that Councillors should make a declaration during the meeting if they became aware of an agenda item in which they had an interest.
- 3. TO RECEIVE MINUTES OF FINANCE COMMITTEE MEETING 11<sup>TH</sup> DECEMBER 2012 & MATTERS ARISING.**  
It was RESOLVED to approve the minutes and the Chairman signed them.
- 4. TO CONSIDER THE FOLLOWING ITEMS**
  - a. Approval of draft accounts for financial year 1<sup>st</sup> April 2012 to 31<sup>st</sup> March 2013.**  
It was RESOLVED that the accounts be APPROVED and subject to final inspection by the internal auditors and final adoption by full council. A copy is attached to these minutes.
  - b. Adjustments to 2013/14 Budget.**  
It was RESOLVED that the budget be approved after adjustments. A copy is attached to these minutes.
  - c. Review of Council cash balances and allocation of reserves.**  
It was RESOLVED that these figures be approved after adjustments. A copy is attached to these minutes.
  - d. Review of Asset Register and any changes required to insurance policy cover.**  
Clerk reported that this will be reviewed in conjunction with the renewal of the Council's insurance policy and recommended changes will be reported to the Council for consideration at a future meeting.
  - e. Review of Financial Regulations.**  
It was RESOLVED that various amendments to these be made CLERK to circulate amended version and add item to agenda of May meeting to consider.
  - f. Review of banking arrangements and information regarding interest rates available.**  
Clerk advised that Unity Trust was now used by many Parish Councils, however their credit interest is far lower than that offered by Santander. RESOLVED that existing bank arrangements remain.
  - g. Agreement of annual grant payment to Rotherfield St Martin.**  
RESOLVED to pay £1500 grant, CLERK to arrange for issue of cheque at April meeting.

Parish Council Website: [www.rotherfieldparishcouncil.co.uk](http://www.rotherfieldparishcouncil.co.uk)  
Email: [rotherfieldpc@yahoo.co.uk](mailto:rotherfieldpc@yahoo.co.uk)

Clerk: Trevor Thorpe 82 Fernor Way Crowborough East Sussex TN6 3BJ 01892 664245.

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- h. Smith & Fermor charity annual accounts and report.**  
The report was circulated for information.
- i. Agree agenda for Annual Parish Meeting.**  
RESOLVED that the agenda be published as per version circulated at meeting. CLERK to note that meeting be held later in May in future years to give time for Parish Newsletter to be circulated beforehand.
- j. Information and decision regarding waste collection arrangements from Council waste bins in view of recent cost increases advised by Kier.**  
It was RESOLVED to take no further action at present as it is understood that a 240L bin is to be provided and emptied free of charge at the Village Hall.
- 5. URGENT ISSUES FOR NOTING OR INCLUSION ON FUTURE AGENDA.**
- Whilst some of the pot holes reported to ESCC have now been filled CLERK to raise issues with them regarding timescales and copy District and County Councillors.
  - Clerk confirmed that the flattened 40mph repeater sign by Mark Cross Hall had been reported by him. There are potholes near the junction with Wadhurst Road at Mark Cross, CLERK to investigate and report.
  - Cllr. Wickenden reported that he had cut back shrubs overgrowing the public footpath through the Churchyard.
- 6. DATE OF NEXT MEETING**  
Tuesday April 16<sup>th</sup> 2013 in the Parish Council Room, Rotherfield Village Hall at 19:30.
- The Chairman declared the formal business of the meeting closed at 21:00
- 7. PUBLIC FORUM.**  
None.

.....Chairman's Signature.....Date