

markings. If no action is forthcoming we will then have evidence to substantiate a request for enforcement by Sussex Police.

d) Request for consideration that a pedestrian crossing be installed by Rotherfield School.

Reported by ESCC Highways Officer at the recent Strengthening Local Relationships meeting that typical zebra crossing installation cost was in the region of £30K and would remove several parking spaces adjacent. Provision of a crossing by the school was discussed, which would only be useful at school times. Alternative would be a school crossing patrol which would require external funding; some local parishes have achieved this but then experienced difficulties for the ongoing provision.

e) Mark Cross

i. Information regarding installation of “Village Gateways” to be funded by local sponsor.

See item 5b) of this agenda.

ii. Information regarding rare plants growing on and by the Millennium Green, arrangements for grass cutting and tidying and provision of replacement picnic bench.

Fiona Kehoe at ESCC has pursued this for us and reports:-

“...I am writing to advise that whilst one of the verges on the eastern side of the A267 at the above mentioned location does contain a wildflower marker, it is not on the ESCC Designated Wildflower Verge register. Dr Kate Cole, ESCC Ecologist has been unable to locate any records for this site but is happy for the verges to be added to a list of candidate sites. Please find attached a self - assessment form and guidance notes. Dr Cole has requested that the forms are completed as comprehensively as possible as this will help her to assess the interest of the verge.

Whilst the verges are being considered as designated wildflower sites the grass cutting regime will be suspended until an assessment can be made. However the verges will be monitored and may be cut if there is a health and safety reason such as visibility.

In the meantime, if you have any further queries regarding the wildflower status please contact Dr Kate Cole at County Hall in Lewes on 01273 481677.”

Clerk’s recommendation is for a working group to be formed to identify verges in Mark Cross and elsewhere deemed worthy of “Designated Wildlife Verge” status for consideration at a future meeting. The form and guidelines for nomination have been added to the Dropbox folder for this meeting.

iii. Suggestion to make the section of road from the Wadhurst Road junction to junction with A267 near Church “one way” for eastbound traffic.

Ian Johnson at ESCC reports:-

“At the recent SLR meeting, some concern was expressed about the junction at Mark Cross in view of the recent scheme to close off the slip road.

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Councillors present were saying about the parking that now takes place up to the junction and causes difficulties when trying to turn off the A267. Suggestions included a one way length or a banned turn.

As this was a new scheme, and funded as part of Community Match, it would be subject to the Safety Audit process. I have therefore arranged for your concerns to be taken in to account at the Stage 3 Audit.”

Clerk has established that this Audit will be taking place within the next 6 weeks and has advised ESCC that they should avoid undertaking it during the school holidays as this would not reflect the issues raised.

- f) Information on action regarding proliferation of private traffic cones in Rotherfield village centre.**
Nothing to report.
- g) Provision of bollards on verge outside Highgate Flats to discourage obstructive parking.**
Coppards have been instructed to proceed with the work and have reported that the bollards have now been obtained and it is anticipated that the work will be undertaken shortly.
- h) Matters for discussion at the forthcoming Strengthening Local Relationships meeting with ESCC Highways Officers on 22nd June.**
See item 5n) of this agenda.
- i) Consider quotes for repair/replacement of bus shelter at Eridge Forstal A26 Southbound, new shelter at Mark Cross opposite the Garden Centre and wood treatment of existing shelters.**
See item 5m) of this agenda
- j) Request for installation of litter bin in the southbound layby, A26 at Eridge Forstal.**
Not proceeding as situation has improved.
- k) Progress update regarding procurement of interactive speed reminder sign.**
See item 5k) of this agenda.
- l) Maintenance/reinstatement of Parish road junction grass “triangles”.**
Agreed to seek quote for reinstatement of triangle at Cowford Bridge Lane/Eridge Lane junction. Clerk has contacted ESCC re: licence for this work, if required, and specification. Reply awaited.
- m) Invitation to nominate a Community representative for the Gatwick Airport Noise Management Board (NMB).**
Nominations have been made as per the High Weald Council’s Aviation Action Board recommendation and Cllr. Henrick added to their mailing list.
- n) Response to ESCC consultation re: proposals to impose seasonal closures to a number of Parish byways prohibiting use by four wheeled vehicles 1st October to 31st March each year.**

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Response sent to ESCC supporting the proposals.

4. TO RECEIVE MINUTES OF THE MEETING HELD ON 10TH MAY 2016 FOR APPROVAL AS A TRUE RECORD AND MATTERS ARISING FROM THESE MINUTES.

Draft minutes had been circulated to the Councillors prior to the meeting; it was RESOLVED that they were a true recorded and the Chairman signed them.

5. TO CONSIDER AND MAKE DECISIONS ON ANY FURTHER ACTION AND EXPENDITURE REQUIRED REGARDING THE FOLLOWING ITEMS

a) Consider further surface improvement work to Chant Lane to improve access to allotments.

RESOLVED action for CLERK. £200 maximum (to include transport to site) to be spent on road planings/Type 1, with Cllrs. providing labour to use this to improve the surface. Cllr. Watson – Smith to approach owners of allotment to seek permission to store material on their land pending use.

b) Receive report from Cllr. Watts re: “Gateways” at Mark Cross to reinforce awareness of speed limits on entering the Village. Agree further action.

At the recent SLR ESCC confirmed that they do not fund these but that, subject to granting of licence by them, PC’s could install and maintain. As Cllr. Watts was not present at this meeting ACTION for CLERK to add to agenda of the July Council meeting to receive report and consider further action.

c) Hedges overhanging rights of way. Consider sending reminder letters, or requesting ESCC to do so, to residents responsible for these.

Clerks delegated powers include “...To issue notices to owners regarding vegetation overgrowing Highways and Rights of Way after reference to Parish Tree Wardens or Chair/Vice Chair of Council of relevant Committee.” Clerk has asked ESCC for clarification regarding power to issue such notices, which should be a “last resort” following a personal approach from the Parish Council to the landowner(s) responsible.

- Cllr. Harris has offered to cut the section of the Chant Lane path requiring action, ACTION for CLERK to remind ESCC of their responsibilities regarding the hedges bordering this path which are their responsibility.
- Hedges in New Road – Cllr. Wickenden is to request owners of overgrowing hedges to cut them.
- Large hedge in Station Road near Chant Lane – Cllr. Martin to request owners to cut.

I.

d) Response to Wealden District Council regarding consultation re: provision of dog and litter bins.

Details of consultation circulated to Councillors prior to the meeting. WDC confirm that the emptying of the ten litter bins listed will not be chargeable to the Parish Council; their only charges are for the four dog bins in the Parish, installation of which was specifically requested by the PC.

ACTION for CLERK to clarify frequency of dog bin emptying under the new charging structure proposed.

e) Formal response to consultation regarding speed limit changes proposed for B2101 High Cross.

It was RESOLVED that the proposal is fully supported ACTION for CLERK to advise ESCC Highways.

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f) **Consider quote for replacement of lantern on lamp column 42 in New Road.**
RESOLVED that, as this light has been inoperative for many years without comment that no action/expenditure is to be taken to repair this.

g) **Agree further action regarding parked vehicles that are impeding pedestrian access.**
RESOLVED Clerk/Councillors to monitor situation and report on a case by case basis via "Operation Crackdown". Copies of any reports to Clerk so that issue may be raised with Sussex Police should no action forthcoming.

h) **Collate details of Parish road markings requiring re-marking for submitting to ESCC Highways.**
Clerk reported that the "Keep Clear" markings at North St/Church Road and High St/Station Road junctions are scheduled for remarking shortly. He noted the following location as requiring attention:-
– Yellow lines in North Street where they have been obliterated by road repairs.
– Cottage Hill junction "give way" markings need refreshing.

ACTION for CLERK/COUNCILLORS to advise Clerk via email, preferably with photos, of any other areas requiring marking. Alternatively Councillors may report direct to ESCC via the ESCC Highways website and forward report number generated to Clerk so he may monitor.

i) **Compilation of list of areas in the Parish that would benefit from extension of "no parking" or access protection markings.**
Clerk suggests the following:-
• Short extension to double yellow lines on east side of North Street to fill in one vehicle length gap next to Kennedy Bros. entrance.
• Double yellow lines of approx. 3 car lengths on North side of Station Road by railings/entrance to twitten behind Catt's Inn. Vehicles parking here add to congestion at this point.

Clerk recommends that working group to consider this so that a "package" could be put together for agreement at a future meeting for submission to ESCC as a match funding project.
RESOLVED ACTION for Councillors by end of July to forward suggestions of candidate sites to the Clerk so that they may be compiled and sent to ESCC for comment/further action.

j) **Consider action to protect Memorial Institute Porch should the decision be made by the Trustees to replace it.**
Cllr. Martin updated the following regarding this matter, he has recently met with the Chair of the Institute Committee regarding the porch which was badly damaged by a delivery van earlier in the year; various bodies are involved as follow regarding reinstatement of the porch.
– Although building itself is not listed it lays within the Rotherfield Village Conservation Area.
– Wealden DC Conservation Officer is insisting that porch be reinstated fully.
– There is a wish for installation of bollards in the pavement on adjacent to the Porch to protect.
– Due to narrowness of pavement ESCC are unwilling to grant permission for this, only for one bollard on the High St. side of the Institute; it is the view that this will be sited too far away to be effective and that bollards are required on each side.
– Institute's insurers are unwilling to insure the Porch due to fear that it may be struck and subsequently fall and injure a passer-by.

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RESOLVED that Council leave the issue to be discussed by parties above.

k) Vehicle Activated Sign. Receive information and consider agreement to purchase this item as agreed under item 2j) of June Council meeting.

June PCM confirmed that provided cost within £3.5K allocated that purchase may be authorised at this meeting.

RESOLVED ACTION for Cllr. Martin to provide full details to Clerk regarding details of sign and accessories to be purchased so that order may be placed with Swarco.

l) Consider reinstatement of wood chip horse path by Town Row Bridge.

RESOLVED ACTION for CLERK to order and arrange for installation a further sign at the Stores end requesting that horse riders avoid using tarmac path; Budget in 2017/18 to include allocation for more robust measures to relay woodchip path on a Terram foundation. Path to be weed killer sprayed this year to make path more visible and, wood chip to be topped up. ACTION for CLERK to obtain quote from Cllr. Martin for spraying and for Tony Moaby to provide and lay additional woodchip. Cllr. Martin did not vote on this proposal as he has a pecuniary interest re: the weedkilling.

m) Consider quotes for replacement bus shelter at Eridge Forstal and new shelter at Mark Cross.

- i. NFF from Horam have quoted £1967 plus VAT for shelter to same design as the one outside Mark Cross Garden Centre.
- ii. Sussex Timber have quoted £2510 plus VAT for shelters to same specification, plus £650 for concrete base for new shelter at Mark Cross.
- iii. Quote requested but not received from Geoff Burrige.

Clerk has chased ESCC for information re: licence application submitted to them for the Mark Cross shelter; concerns have been raised by residents adjacent to site that it may impede vision for them when emerging from driveway.

RESOLVED to proceed with installation of replacement shelter at the Forstal as per quote from NFF. Until position regarding licence from ESCC, and residents' concerns re sight lines are addressed, installation of shelter at Mark Cross is to be deferred.

ACTION for CLERK to contact NFF to arrange replacement of Eridge shelter.

n) Actions arising from June Strengthening Local Relationships meeting with ESCC Highways.

Minutes circulated prior to meeting.

6. TO CONSIDER URGENT ITEMS ON BEHALF OF OTHER COMMITTEES

a) Decision on variety/location of memorial tree to be donated for planting in the Recreation Ground.

Cllrs. Wickenden and Harris have held a site meeting with the donor. Their Recommendation is that a Crab Apple Tree would benefit wildlife as well as being decorative. Cost from England Woodlands £43.50 with planting cost, guard, and memorial plaque in addition to this. RESOLVED that recommendation of Cllr. Wickenden be accepted. ACTION for Cllr. Harris to contact donor regarding recommendation for tree

7. CORRESPONDENCE RECEIVED.

None.

8. DATE OF NEXT MEETING.

Tuesday 13th September at 19:30 in the Parish Council Room, Rotherfield Village Hall.

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9. URGENT ISSUES FOR NOTING OR INCLUSION ON FUTURE AGENDA.

- Cllr. Harris raised concerns regarding weeds growing through pavement grilles and gullies throughout village centre growing weeds.
- ACTION for CLERK to ask Street Cleaner to quote for lifting gullies, digging out and disposing of weeds and spoil.
- Increasing quantities of litter and cigarette ends on corner by Pharmacy. Cllr. Harris to speak to Kings Arms regarding this.
- Cllr. Watson-Smith to speak with owners of Allotment land re: tree causing concern. ACTION for CLERK to send copy of original Allotment agreement to him for reference.
- In response to a question Clerk advised that invoice has been received for the 50% match funding contribution for the slip road closure at Mark Cross. Work to tarmac a small area of grass and provision of additional bollards are still outstanding. Clerk has contacted ESCC, unfortunately the recent Highways reorganisation is delaying matters but it is intended the payment of the invoice will only be considered once these items have been dealt with satisfactorily.

The Chairman declared the formal business of the meeting closed at 21:35.

10. PUBLIC FORUM.

None.

Confirmed as a true record at the 13th September 2016 meeting of this Committee

..... Chairman.....Date

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**ACTIONS FROM THE 12TH JULY 2016
HIGHWAYS LIGHTING AND TRANSPORT COMMITTEE MEETING**

Owner	Minute Ref.	Action	Update
CLERK	5a)	£200 maximum (to include transport to site) to be spent on road planings/Type 1	
CLERK	5b)	Add to agenda of the July Council meeting to receive report from Cllr. Watts and consider further action re: Mark Cross gateways	
CLERK	5c)	Remind ESCC of their responsibilities regarding the hedges bordering this path	
CLERK	5d)	Clarify frequency of dog bin emptying under the new charging structure proposed.	
CLERK	5e)	Respond to ESCC re: B2101 speed limits	
CLERK/COUNCILLORS	5g)	Village pavement parking. Clerk/Councillors to monitor situation and report on a case by case basis via "Operation Crackdown" with report copies of any reports to Clerk.	
COUNCILLORS	5h)	Advise Clerk via email, preferably with photos, of any other areas requiring road markings repainted.	
COUNCILLORS	5i)	ACTION for by end of July to forward suggestions of candidate sites for parking restrictions to the Clerk so that they may be compiled and sent to ESCC for comment/further action.	
CLLR. MARTIN	5j)	To provide full details to Clerk regarding details of SID and accessories to be purchased so that order may be placed with Swarco	
CLERK	5k)	Contact NFF to arrange replacement of Eridge shelter.	
CLLR. HARRIS	6a)	ACTION for Cllr. Harris to contact donor regarding recommendation for tree.	
CLERK	9	Ask Street Cleaner to quote for lifting gullies, digging out and disposing of weeds and spoil.	
CLLR. HARRIS	9	Speak to King's Arms re litter issues on corner by Pharmacy	
CLERK	9	Copy of Allotment agreement to Cllr. Watson Smith	

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