



**Working for the Community**  
in Rotherfield, Town Row, Mark Cross, Eridge Green, Boarshead and surrounding areas

**MINUTES OF THE MEETING OF THE PLANNING AND BUILDING COMMITTEE OF  
ROTHERFIELD PARISH COUNCIL HELD ON TUESDAY 20<sup>TH</sup> SEPTEMBER 2016 AT 19:30 IN  
THE PARISH COUNCIL ROOM, ROTHERFIELD VILLAGE HALL**

**COUNCILLORS PRESENT**

Cllr. N. Wickenden, Chairman  
Cllr. D. Hiles, Vice Chairman

Cllr. R. Harris  
Cllr. J. Kitchenham  
Cllr. A. Martin

Cllr. D. Thomas  
Cllr. G. Watson Smith

**COUNCILLORS ABSENT**

None.

**ALSO PRESENT**

The Clerk, Trevor Thorpe, and five members of the public.

**1. TO RECEIVE THE FOLLOWING:-**

**i. Apologies for absence (LGA 1972 s 85).**

Cllrs. Hardy, Henrick and Richardson have submitted apologies for absence as they are all attending a new Councillor training course this evening.

**ii. Declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda, and updates to members' register of interests.**

None.

The Chairman reminded the Councillors that they should declare an interest at any point during the meeting if they become aware of one.

**iii. To resolve that the minutes of the Planning and Building Committee Meeting held on 30<sup>th</sup> August 2016 be taken as read, confirmed as a correct record and signed by the Chair.**

Draft minutes had been circulated to the Councillors and it was RESOLVED that the minutes be confirmed and signed as a correct record.

**iv. Consider appointment of Cllr. A. Hardy and Cllr. L. Watts to this Committee.**

RESOLVED that Cllr. A. Hardy be appointed to this Committee.

RESOLVED that Cllr. L. Watts be appointed to this Committee.

ACTION for CLERK to update records.

**2. TO CONSIDER AND MAKE RECOMMENDATIONS ON THE FOLLOWING APPLICATIONS AND OTHER PLANNING MATTERS.**

**a) WD/2016/2042/FR Gill Wing Farm, Groombridge Lane, Eridge, TN3 9LA**

Retrospective planning application to construct an agricultural building.

This was dealt with as the third item on the agenda. The applicant was present and the Chair permitted him to address the meeting for two minutes in support of the application.

The Committee RESOLVED that this application be recommended for APPROVAL by

Clerk: Trevor Thorpe, 82 Fermor Way, Crowborough, East Sussex TN6 3BJ Tel: 01892 664245.

Parish Council Website: [www.rotherfieldparishcouncil.co.uk](http://www.rotherfieldparishcouncil.co.uk)

Email: [rotherfieldpc@yahoo.co.uk](mailto:rotherfieldpc@yahoo.co.uk) Twitter [@rotherfieldpc](https://twitter.com/rotherfieldpc) and on Facebook

Wealden District Council.

REASON. As it will support a local business and makes best use of the sloping site. The building appears to have been constructed to the highest standard.

ACTION for CLERK to submit comments via the Wealden DC website.

- b) WD/2016/2043/F** Mark House Barn, Catts Hill, Mark Cross, TN6 3NH  
Two-storey and single-storey extensions and single-storey garage.  
The Committee RESOLVED that this application be recommended for APPROVAL by Wealden District Council.  
REASON. Improvement of the facilities on the site and appropriate in relation to the existing buildings.  
ACTION for CLERK to submit comments via the Wealden DC website.
- c) WD/2016/2055/F** Rotherfield Station, Spout Hill, Rotherfield, TN6 3QS  
Single storey and double storey rear extensions and part roof conversion.  
The Committee Chairman declared a personal interest in this item, as he is a neighbour of this property. The Vice Chair chaired the meeting for this item. The Committee RESOLVED that this application be recommended for APPROVAL by Wealden District Council.  
REASON. To refurbish and enhance the building to bring it up to modern standards. This is a significant building in the Village and the plans preserve the old Victorian station.  
ACTION for CLERK to submit comments via the Wealden DC website.
- d) WD/2016/2081/F** Lotmans Farm, Burnt Oak Road, Stone Cross, Crowborough, TN6 3SJ  
Demolition of four redundant agricultural buildings and storage tank, erection of two replacement dwellings and the conversion of one redundant agricultural building to a garage together with a soft landscaping scheme.  
This was dealt with as second item on the agenda. The applicant was present and the Chair permitted him to address the meeting for two minutes in support of the application.  
The Committee RESOLVED that his application be recommended for APPROVAL by Wealden District Council. Cllr. Thomas wished it noted that he voted against the recommendation  
REASON. Improvement of redundant facilities enabling agricultural use.  
ACTION for CLERK to submit comments via the Wealden DC website.
- e) WD/2016/2084/FA** Kilinside, Tunbridge Wells Road, Mark Cross, TN6 3PP  
Proposed variation to condition 12 of WD/2015/2742/F (the erection of two semi-detached dwellings. a reduced scale submission following the withdrawal of original submission).  
The Committee RESOLVED that his application be recommended for APPROVAL by Wealden District Council.  
REASON. . A moderate change to an existing approval, subject to approval by ESCC Highways.  
ACTION for CLERK to submit comments via the Wealden DC website.
- f) WD/2016/2121/F** 2 Railway Cottages, Fordbrook Hill, Burnt Oak, Rotherfield, TN6 3SB  
First floor side extension with balcony area to rear and enlarged porch  
The Committee RESOLVED that his application be recommended for APPROVAL by Wealden District Council.  
REASON: Enhance facilities and improves the appearance of the property.  
ACTION for CLERK to submit comments via the Wealden DC website.
- g) WD/2016/2157/F** Wealden Farm, Hadlow Down Road, Crowborough, TN6 3SA  
Mobile timber live/work unit.  
This was dealt with as the first item on the agenda. The applicant's agent was present and the Chair permitted her to address the meeting for two minutes in support of the application.  
The Committee RESOLVED that his application be recommended for APPROVAL by Wealden District Council.

Clerk: Trevor Thorpe, 82 Fermor Way, Crowborough, East Sussex TN6 3BJ Tel: 01892 664245.

Parish Council Website: [www.rotherfieldparishcouncil.co.uk](http://www.rotherfieldparishcouncil.co.uk)

Email: [rotherfieldpc@yahoo.co.uk](mailto:rotherfieldpc@yahoo.co.uk) Twitter [@rotherfieldpc](https://twitter.com/rotherfieldpc) and on Facebook

REASON. Support a small business based on a temporary Licence, which is to be checked for agricultural need.

ACTION for CLERK to submit comments via the Wealden DC website. Cllr. Martin wished it noted that he voted against the recommendation

### 3. TO RECEIVE THE FOLLOWING FROM WEALDEN DISTRICT COUNCIL.

#### i. Decision notices.

- a) **WD/2016/0547/F** Leech Pit Cottage, Eridge Road, Eridge Green, TN3 9LL  
Demolition of existing house and outbuildings. erection of new house and garage building.
- b) **WD/2016/0547/F** 1 Brecon Terrace, Church Road, Rotherfield, TN6 3LE  
New Velux windows in kitchen roof and enlarged window to bathroom
- c) **WD/2016/1274/F** Mark Cross C Of E School, Tunbridge Wells Road, Mark Cross, TN6 3PJ  
Demolition of existing conservatory and covered play area; construction of two single-storey extensions to early years classrooms, alterations to fenestration, associated external works and erection of new polycarbonate glazed canopy.
- d) **WD/2016/1462/FR** Hollybridge, Forge Road, Eridge, TN3 9LH  
Retrospective change of use from agricultural land to mixed use together with proposed chicken coop.
- e) **WD/2016/1779/F** 4 The Forstal, Eridge Green, TN3 9JX  
New garage

All of these applications had previously been recommended by this Committee for approval. Application a) was refused by Wealden District Council; all the other applications were approved by them.

#### ii.Planning correspondence.

None.

#### iii.Any Enforcement, Conservation or appeal matters.

None

### 4. TO RECEIVE NOTICE OF DATE OF NEXT MEETING OF THIS COMMITTEE.

11<sup>th</sup> October 2016 at 19:30. To be held in the Scout and Community Youth Hall, Rotherfield Recreation Ground.

### 5. TO RECEIVE DETAILS OF ANY URGENT ISSUES FOR NOTING OR INCLUSION ON FUTURE AGENDA.

- Cllr. Martin advised that ESCC had confirmed issue of credit note by them in respect of the invoice for the Mark Cross slip road “match funding” contribution; this to stop correspondence/further “final demands” in respect of the matter until the outstanding items under discussion are dealt with to the Council’s satisfaction. The meeting thanked Cllr. Martin for his efforts in discussing and negotiating with ESCC in respect of the matter.
- Reported that that a roadside bollard had been removed at Mark Cross to allow a vehicle to park on the verge.  
ACTION for CLERK to investigate this and report to ESCC.
- It has been confirmed by ESCC that Parish Councils may still issue “...please cut...” formal notices on their behalf in respect of items overgrowing highways and rights of way. Cllr. Wickenden expressed concerns that although these could be issued there was no guarantee that ESCC would follow up with action, which could include them, arranging for contractors to cut and the property owner billed. It was recommended that this be taken up with our County Councillor and specific examples provided.

Clerk: Trevor Thorpe, 82 Fermor Way, Crowborough, East Sussex TN6 3BJ Tel: 01892 664245.

Parish Council Website: [www.rotherfieldparishcouncil.co.uk](http://www.rotherfieldparishcouncil.co.uk)

Email: [rotherfieldpc@yahoo.co.uk](mailto:rotherfieldpc@yahoo.co.uk) Twitter [@rotherfieldpc](https://twitter.com/rotherfieldpc) and on Facebook

**6. AGREE ACTION ON URGENT ITEMS FOR OTHER COMMITTEES.**

- **Update and report from Clerk regarding issues arising from recent interment in Cemetery; consider action to refund fees on behalf of the Recreation and Burial Committee.**

Clerk has advised Funeral Directors that the Council will refund the £3700 fees already paid by them and they have expressed their appreciation of our actions to resolve the situation to the family's satisfaction. RESOLVED that cheque for this sum be issued at the forthcoming Council meeting. Details are awaited of the intended holder for the additional right of burial required for this case.

The meeting thanked the Clerk for his handling of this matter.

The Chair declared the formal business of the meeting closed at 21:00.

**7. PUBLIC FORUM.**

None.

**Confirmed as a true record at the 11th October 2016 meeting of the Committee**

.....Chair.....Date