



**Working for the Community in Rotherfield, Mark Cross,  
Eridge Green, Boarshead and surrounding areas**

**MINUTES OF THE MEETING OF THE HIGHWAYS LIGHTING AND TRANSPORT COMMITTEE  
HELD ON TUESDAY MAY 28<sup>TH</sup> AT 19:30  
IN THE PARISH COUNCIL ROOM, ROTHERFIELD VILLAGE HALL TN6 3LX**

Cllr. A. Martin (Chair)

Cllr. J Kitchenham (Vice Chair)

Cllr. R. Harris

Cllr. L. Henrick

Cllr. A. Moore.

Cllr. G. Watson-Smith.

Cllr. N. Wickenden

**COUNCILLORS ABSENT**

Cllr. D. Hiles.

**ALSO PRESENT**

The Parish Clerk, Trevor Thorpe.

**1. TO RECEIVE THE FOLLOWING: -**

**a) Apologies for absence (LGA 1972 s85)**

None.

**b) Declaration of personal, prejudicial and disclosable pecuniary interests on items on the agenda, and updates to members' register of interests.**

None.

**c) To resolve that the Minutes of the meeting of this Committee held on 5<sup>th</sup> March 2019 be taken as read, confirmed as a correct record and signed by the Chair.**

Draft minutes have been circulated to the Councillors; It was **RESOLVED** that they be adopted as a correct record and they were signed by the Chair.

It was noted that Cllr. Farmer had submitted an apology for absence for this meeting but that it had not been recorded.

**d) Budget report to date for this Committee and consider any actions required.**

Budget report circulated prior to the meeting. No issues were noted that required attention other than a correction is required for the purchase of the Mark Cross flagpole which had been erroneously charged to the Highways budget. **CLERK** to correct and debit to the Recreation and Burial Capital budget.

Clerk also confirmed that the cost of the new pavement at Mark Cross would be met by Community Infrastructure Levy ("CIL") funds held, as will the cost of the newly installed light in the Mark Cross Millennium Green car park when the invoice is submitted by ESCC. CIL could be considered as a source of funding for play equipment at Mark Cross should a suitable area be identified for this.

It was **RESOLVED** that the budget report be adopted.

**e) Report and updates regarding matters arising and actions from, previous meetings 5<sup>th</sup> March 2019 Meeting.**

**2a)** "Adopt a Station" scheme. Adam Hardy has completed and submitted this to "Southern".

**2f)** "Calling Cards" for Parish Warden. **CLERK** to recirculate wording to Chair and Vice of this Committee for review before submitting to Crowborough Town Council who have offered to print the for us.

**Clerk:** Trevor Thorpe, 82 Fermor Way, Crowborough, East Sussex TN6 3BJ

**Tel:** 01892 664245. Email: [clerk@rotherfieldparishcouncil.co.uk](mailto:clerk@rotherfieldparishcouncil.co.uk)

**Parish Council Website:** [www.rotherfieldparishcouncil.co.uk](http://www.rotherfieldparishcouncil.co.uk) Twitter [@rotherfieldpc](https://twitter.com/rotherfieldpc) and on Facebook

Clerk reported that the licence for the pavement installation at Mark Cross has now been issued and passed to the Contractor. Work is to be scheduled for the School Summer Holiday, **CLERK** to contact contractor to establish installation date.

## **2. TO CONSIDER INFORMATION AND MAKE DECISIONS ON ACTIONS AND EXPENDITURE AS REQUIRED REGARDING THE FOLLOWING ITEMS**

### **a) Receive report from inspection of Parish fingerposts and agree maintenance and repainting arrangements for those identified as requiring work.**

Report from our contractor circulated prior to meeting. Clerk has contacted ESCC who advise that funds are still available to fund work on two fingerposts per Parish each year.

**RESOLVED** that **CLERK** identify and authorise work with our contractor up to a total of £3.5K, including funds from ESCC and Highways budget.

### **b) HGV issues in the Village. Report from recent meeting with County and District Councillors and agreement of further action.**

Report from recent meeting with County and District Councillors has been shared with the Councillors. Concerns expressed at the absence of Police enforcement regarding the length limit, Cllr. Standley is to take this up with Sussex Police.

Our MP, Nus Ghani, has offered to meet Councillors from the Parish, ESCC and District on Friday 21<sup>st</sup> June at 11:00, or possibly earlier in the day, to include our MP and representatives. Cllr. Standley (ESCC) is unavailable on this day.

**CLERK** to confirm to our MP that Councillor representatives will be available on this day, also ask if she would like to set the agenda and provide suggestions to her as to who should be present.

Clerk advised that where clear images are available, either from Parishioners of CCTV, reports are sent as follows-

- Our contact in the DVSA who contacts the transport managers of the hauliers concerned.
- The Sussex Police "Operation Crackdown" website.
- Letter of advice to the haulier concerned.

### **20:05 Cllr. Watson-Smith left the meeting to represent the Council at a Sports Club meeting.**

### **c) Conversion of Parish streetlights to LED lanterns.**

The Council own and are responsible for around 100 street lights, maintenance and energy supply is contracted out to ESCC. Many of the lights were converted to "part night" operation (off between 23:00 – 07:00 each day) around 5 years ago which had provided energy and cost savings. Due to the wide variety of lanterns in use cost of conversion would need to be identified on a "case by case" basis.

**RESOLVED** to take no action but to ensure that, as lantern units fall due for replacement through failure, they are replaced by LED units.

**CLERK** is to chase progress with replacement of column in North Street.

### **d) Installation of electric vehicle charging points in the Parish.**

Clerk has done some research; Forest Row are the only Council in the area that provide this facility and have had a charging point for several years although the cost of installation was not known. A charging point was recently noticed in Lewes that took up between 2-3 parking spaces. It was suggested that installation of a charging point could be installed if a site for further car parking in the Parish was identified and to take no further action at present.

**Clerk:** Trevor Thorpe, 82 Fermor Way, Crowborough, East Sussex TN6 3BJ

**Tel:** 01892 664245. Email: [clerk@rotherfieldparishcouncil.co.uk](mailto:clerk@rotherfieldparishcouncil.co.uk)

**Parish Council Website:** [www.rotherfieldparishcouncil.co.uk](http://www.rotherfieldparishcouncil.co.uk) Twitter [@rotherfieldpc](https://twitter.com/rotherfieldpc) and on Facebook

**e) Deilsfoot Cottages Mark Cross. Parking issues and possible remedies.**

Residents had raised concerns that the narrow path was difficult for those with children with buggies to use, also that vehicles parked on the pavement. It is suggested that the grass strip be converted to tarmac.

**RESOLVED** that Cllr. Martin is contact our grass cutting contractor to “edge” the path to see if this will provide additional width before taking further action.

**f) Review locations for the Speed Indicating Device and consider additional sites.**

**Facebook comment received in respect of this.**

Current sites as follows:

- Milk Lodge
- Mayfield Road by Horsegrove Farm
- Near Mayfield Turn
- Johnsons Pond
- Sheriffs Lane
- Padfield Close
- Orchard Cottages, Station Road

**RESOLVED** that a site be identified as suitable in Catt’s Hill for deploying the device.

**3. TO RECEIVE NOTICE OF DATE OF NEXT MEETING OF THIS COMMITTEE.**

16<sup>th</sup> July 2019 at 19:30 in the Parish Council Room at Rotherfield Village Hall.

**4. REPORT DETAILS OF ITEMS AND ISSUES FOR INVESTIGATION, FURTHER ACTION OR FOR FUTURE AGENDA.**

- Suggestion made at Annual Parish Meeting that, as the Village in on the “Route 21” cycleway, it would encourage cyclist to stop and use the village facilities if cycle racks be installed in the Square or Wealden car park. Clerk to raise with Cllr. Dixon (WDC).
- “Keep Clear” highway marking in Station Road by Kings Arms car park entrance are faded almost to invisibility; **CLERK** to report to ESCC.
- Five Ashes Road near Kingsbury Lodge. Accident had recently occurred here, **CLERK** to raise with ESCC Highways and recommended that white centre lines be painted from Castle Hill junction to Freemans Farm.
- Request for “pedestrians in the road” sign near Bletchinglye Lane has been turned down by ESCC Highways. Matter to be raised at next SLR scheduled for June 19<sup>th</sup>.
- Accident reports since January. **CLERK** to request for reports to be provided at the forthcoming SLR.
- Sign on pavement advertising local business. This is considered a potential hazard and Chair and Vice Chair will raise this with the owners.
- Speed awareness issues. Now that the resurfacing in the Village is complete a Working Group with Parishioners is to be formed. This will consider options for these measures so that recommendations may be put forward to this Committee for consideration. Cllr. Henrick has offered to Chair, group to report back to the July 16<sup>th</sup> meeting of this Committee.
- Cllr. Wickenden has received reports of missing planks on a footpath bridge near Sheriff’s Lane. Further details to be obtained so issue may be reported to ESCC. Clerk reported that there are still large quantities of footpath maps, leaflets and brochures stored under the Pre-School which he will recover and circulate.
- Cllr. Wickenden reported that planters and hanging baskets are still stored at a local plant nursery. Cllr. Chair is to contact Cllr. Glynn to ask that these be collected and displayed.

Chair declared the formal business of the meeting closed at 21:20.

**5. PUBLIC FORUM.**

None.

**Confirmed as a true record and signed at the 16<sup>th</sup> July 2019 meeting of this committee.**

.....Chair.....Date

**Clerk:** Trevor Thorpe, 82 Fermor Way, Crowborough, East Sussex TN6 3BJ

**Tel:** 01892 664245. Email: [clerk@rotherfieldparishcouncil.co.uk](mailto:clerk@rotherfieldparishcouncil.co.uk)

**Parish Council Website:** [www.rotherfieldparishcouncil.co.uk](http://www.rotherfieldparishcouncil.co.uk) Twitter [@rotherfieldpc](https://twitter.com/rotherfieldpc) and on Facebook