



**Working for the Community in Rotherfield, Mark Cross,  
Eridge Green, Boarshead and surrounding areas**

**MINUTES OF THE MEETING OF THE HIGHWAYS, LIGHTING AND TRANSPORT COMMITTEE  
HELD ON TUESDAY 9<sup>TH</sup> JANUARY 2018 AT 19:30  
IN THE PARISH COUNCIL ROOM, ROTHERFIELD VILLAGE HALL TN6 3LX**

**COUNCILLORS PRESENT**

Cllr. A. Martin (Chair)

Cllr. T. Gilbert

Cllr. L. Henrick

Cllr. J. Kitchenham (Vice Chair)

Cllr. R. Harris

Cllr. N. Wickenden

Cllr. G. Farmer

**ALSO PRESENT**

Trevor Thorpe, Parish Clerk,

**ABSENT**

None.

**1. TO RECEIVE THE FOLLOWING: -**

**a) Apologies for absence (LGA 1972 s85)**

None.

**b) Declaration of personal, prejudicial and disclosable pecuniary interests on items on the agenda, and updates to members' register of interests.**

None. The Chair reminded the members of the Committee that they should declare an interest at any point in the meeting should they become aware of one relating to a matter being discussed.

**c) To resolve that the Minutes of the meeting of this Committee held on 7<sup>th</sup> November 2017 be taken as read, confirmed as a correct record and signed by the Chair.**

This was designated as a Full Council Meeting to enable selection of a candidate for co-option and the minutes were adopted and signed as a true record at the 21<sup>st</sup> December 2017 meeting of the Parish Council.

**d) Update regarding matters arising and action items from previous meetings.**

From 12<sup>th</sup> September meeting of this Committee.

- **Update regarding proposed installation of dropped kerb opposite the King's Arms.**  
**CLERK** to check quotes and correspondence relating to this proposed and arrange to progress it if all quotes and resolutions are in place.

From 7<sup>th</sup> November Parish Council Meeting incorporating Highways Lighting and Transport matters.

- **Consider response to concerns raised regarding safety of the B2100 "Mayfield Turn" junction**

Suggestions for improving this junction will be discussed with East Sussex Highways at a forthcoming meeting with them.

- **Consider response from PCC regarding concerns raised re: lack of enforcement of parking restrictions, and further action from Parish Council.**

Action for Clerk to invite the PCC to a Council meeting at which this matter would be raised. **ACTION** for **CLERK** to invite the Sussex Police and Crime Commissioner to attend and address the Annual Parish Meeting in May.

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H L & T 9th January 2018 Minutes DRAFT

- **Agree details of proposals for improvement of parking area, subject to ESCC licence, opposite Highgate Flats.**  
CLERK to carry forward to next meeting of this Committee for an update.
- **Report regarding cost and feasibility of installing CCTV in Rotherfield Village centre.**  
CLERK to carry forward to next meeting of this Committee for an update.

e) **Committee financial report and agree any actions required.**

Details circulated prior to the meeting. All Highways Committee cost centres are within their budget. Correcting entries have been made in respect of Christmas lighting purchase and installation to transfer the cost the new lights purchased to the "New installation" heading.

2. **RECEIVE INFORMATION AND MAKE DECISIONS ON ACTIONS AND EXPENDITURE AS REQUIRED REGARDING THE FOLLOWING ITEMS**

a) **ESCC Feasibility Study report regarding Speed limits and awareness measures in Rotherfield Village. Consider findings and agree further actions, with focus on the B2100 Church Road.**

The report was discussed. To reinforce a 20mph limit within the area requested by the Parish Council would require physical traffic calming measures such as speed humps, chicanes or road narrowing which may impact on parking. **RESOLVED** to defer decisions on action until after the impact of the forthcoming long vehicle ban coming into force becomes apparent; also after the resurfacing work scheduled for April from the New Road junction in the Village to Jarvis Brook.

CLERK to add item to agenda of the 15<sup>th</sup> May meeting of this Committee.

b) **Update regarding implementation of the enforceable restriction for long vehicles passing through Rotherfield Village. Agree methods of recording and reporting vehicles noted who are in breach of the restriction.**

Installation of new signage continues on the approaches to the Parish. ESCC advised before Christmas that the ban will become enforceable three weeks after this work has been completed, further update requested from them. Once in force vehicles ignoring the Traffic Order supporting the ban will be liable for a fixed penalty fine of £50 with a maximum £1K. However, it is considered unlikely that any enforcement action will be undertaken by the Police.

**RESOLVED** that CLERK post information on Social Media giving details of the ban and to request that, after it comes into force, Parishioners note details and/or photograph vehicles in breach (if safe and practical to do so) and report details to Clerk. Letter to be devised to send to vehicle owners thus noted.

c) **Information and updates regarding the Wealden District Council "on street" parking review.**

No further information to report – Cllr. Standley (WDC) to be asked for update at the January Council meeting.

d) **Lamp Column 34 Catt's Hill – decision regarding EDF quote for work to reconnect.**

- Column was removed in February 2016, an ESCC inspection having identified it as requiring "immediate action" due to its structural condition. Parish Council arranged for it to be "chopped off" and made electrically safe at cost of £126.
- May 2017 meeting of this Committee agreed reinstatement of column at a cost of £1625.
- Oct 2017 – ESCC advise that, due to location, UK Power Network quote a further £1591 for reconnecting it to the power supply, substantial part of this cost due to traffic management required at the location.

**RESOLVED** to take no further action on this matter until contacted further by ESCC. Council have yet to be invoiced for initial installation.

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- e) **Updated lighting maintenance agreement from ESCC for review/signature.**  
Details circulated prior to the meeting. Councillors expressed concern that recent repairs to lamps in the Village had taken longer than the “10 calendar days” standard shown in the new agreement, although the level of cost was considered reasonable. Signing to be deferred, **RESOLVED** that **CLERK** enquire if maintenance contract can be taken out with another organisation and add to next Committee agenda to agree further action.

**3. RECEIVE DATE OF NEXT MEETING OF THIS COMMITTEE**

Tuesday March 13<sup>th</sup> at 19:30 in the Parish Council Room, Rotherfield Village Hall.

**4. REPORT DETAILS OF ITEMS AND ISSUES FOR INVESTIGATION, FURTHER ACTION OR FOR FUTURE AGENDA**

- Cllr Farmer. Has reported various potholes via the ESCC online system and is to liaise with Cllr. Martin and other Mark Cross Councillors regarding further locations for grit bins in the Village.
- Clerk encourages all Councillors to use the ESCC report process at [East Sussex Highways website](#) for maintenance issues, and to forward the acknowledgments received to him so progress may be monitored.
- Cllr. Watson Smith reported that verge on B2100 by Mark Cross junction had been damaged during recent resurfacing, also damage to traffic island by Garden Centre. Clerk has already advised East Sussex Highways re: verge damage and asked that they arrange for contractor to repair, **CLERK** to report the traffic island damage to ESCC.
- Cllr. Harris reported that road markings at the Mayfield Road/Five Ashes Road junction were faded and that the post and rail fence is damaged. **CLERK** to report, water issues here have already been reported to Highways.
- Also reported that hedge in Station Road between “Longhedges” and Chant Lane required cutting back, **CLLR. MARTIN** to please liaise with contractor to arrange this, also the hedge by Biddenden Farm.
- Player shelters on Recreation Ground. **CLERK** to draft letter to Football Club for review regarding these, one of which was blown into North Street during recent high winds. Letter to detail the standard of fixing required for these items to avoid a reoccurrence.
- Cllr. Martin is unable to attend the forthcoming SLR meeting with East Sussex Highways, Cllr. Kitchenham is to chair in his absence.
- Cllr. Martin to liaise with Clerk re: ordering further brackets for SID deployment.
- Pre-School damp in storage area. Cllrs. Harris and Martin are to investigate employment of a building surveyor to inspect the issues creating this, which are considered a “latent defect from the original contract” rather than that of maintenance. Expenditure to be authorised under Financial Reg. 4.1 and to come from “Professional Costs” budget heading. Pre-School and ESCC to be informed of our actions. **CLERK** to add item to agenda of January Council meeting for update and agreement of further action.
- Clerk reported that Highways will shortly be dealing with the pothole opposite Johnson’s Pond and that Highways are also taking further action regarding a hedge overgrowing the road in that area.

Chair declared the formal business of the meeting closed at 20:45.

**5. PUBLIC FORUM**

None.

.....Chair.....Date

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