



**Working for the Community in Rotherfield, Mark Cross,
Eridge Green, Boarshead and surrounding areas**

**MINUTES OF THE RECREATION AND BURIAL COMMITTEE MEETING
HELD ON TUESDAY 14TH AUGUST 2018 AT 19:30
IN THE PARISH COUNCIL ROOM, ROTHERFIELD VILLAGE HALL TN6 3LX**

PRESENT

Cllr. Watson – Smith (Vice Chair)	Cllr. L. Henrick	Cllr. J. Richardson
Cllr. R. Harris	Cllr. A. Martin	Cllr. N. Wickenden

ABSENT

None.

ALSO ATTENDING

Trevor Thorpe, Parish Clerk, and a representative of Rotherfield Millennium Green in respect of item 5.

1. TO RECEIVE THE FOLLOWING: -

a) Apologies for absence (LGA 1972 s85)

Cllr. T. Gilbert has submitted an apology for absence and it was **RESOLVED** that this be accepted.

b) Declaration of personal, prejudicial and disclosable pecuniary interests on items on the agenda, and updates to members' register of interests.

None.

c) To resolve that the Minutes of the meeting of this Committee held on 6th March 2018 be taken as read, confirmed as a correct record and signed by the Chair.

It was resolved that these be confirmed and adopted as a true record of the meeting and they were signed by the Vice Chair of the Committee.

d) Update regarding matters arising and action items from previous meetings.

Numbers reference agenda of the agenda of the 6th March meeting.

2a) There is an Item on this agenda relating to additional dog bin in the Millennium Green,

2b) Meeting with pupils of the School regarding additional equipment in the Rec. play area has not yet taken place.

2e) Footpath alongside Village Hall has been resurfaced with a 50% contribution toward the cost from the Council.

3a) Repairs to Old Burial Ground memorials identified in recent report have been undertaken by Burslem.

3b) Grant application to Sussex Lund for enhancements to the Old Burial Ground has been successful – see item 4a) on this agenda.

e) Committee financial report and agree any actions required.

Contents were noted, and it was **RESOLVED** that no actions are required.

RECEIVE INFORMATION AND MAKE DECISIONS ON ACTIONS AND EXPENDITURE AS REQUIRED REGARDING THE FOLLOWING AREAS OF PARISH COUNCIL LAND.

2. RECREATION GROUND, CAR PARK AND VILLAGE HALL

a) Consider quote and details of proposal to install CCTV on the rear of the Village Hall to monitor the area.

Cllr. Martin advised that this was still “work in progress” and he will advise when there are developments to report so that an item may be added to a future agenda.

Clerk: Trevor Thorpe, 82 Fermor Way, Crowborough, East Sussex TN6 3BJ

Tel: 01892 664245. Email: rotherfieldpc@yahoo.co.uk

Parish Council Website: www.rotherfieldparishcouncil.co.uk Twitter [@rotherfieldpc](https://twitter.com/rotherfieldpc) and on Facebook

3. ROTHERFIELD PARISH CEMETERY

a) Updates regarding outstanding or future works, or concerns, in Hornshurst Cemetery and arrangements for disposal of stone waste .

ACTIONS for Cllrs. Harris, Martin and Wickenden. Meet on site to deal with the removal of soil from the bin; Cllr. Wickenden is to contact a nearby landowner to see if he can assist with removal of the quantity of sandstone in the bin.

ACTIONS for CLERK

- Advise combination code for gate at bottom of parking area to the Councillors above, also the gravedigging contractor.
- Request quote from our grass cutting contractor to cut the hedge on the bottom boundary of the Cemetery field.

4. OLD BURIAL GROUND AND COURT MEADOW GREEN

a) Update regarding plans for enhancements to the Old Burial Ground funded by the Sussex Lund Grant, and details of future work to be undertaken by Councillor volunteers.

The grant application was approved and has been used to fund the following work which has been completed:-

- i. New gate and fence between St. Deny's Churchyard and the Burial Ground.
- ii. New gate and steps allowing direct access from Court Meadow Green to the Burial Ground.
- iii. Repairs to gap in hedge on Court Meadow boundary.
- iv. Provision of new bin for grass and tree cuttings.

Contractor is to return shortly to add return springs to the new gates.

Cllr. Harris reported that the grant will also be used to fund two replacement benches in the Burial Ground, these will be in place shortly. He is to contact a local sign writer to provide new signage for the area emphasising that it is for quiet enjoyment and that dogs are not permitted. Provision of bat and bird boxes will also be investigated.

b) Plans for enhancing access to the Old Burial Ground from Court Meadow Green.

See item above.

c) Additional work required to the Green and St Denys' Churchyard in preparation for installation of the War Memorial.

Work party of Councillors is to start week this Saturday to tidy the area behind the site for the new War Memorial in preparation for its installation and dedication ceremony. Further Saturday morning dates are to be arranged for this work.

ACTION for CLERK

As a matter of courtesy to advise Churchwardens of the work parties.

5. OTHER AREAS

Request from Millennium Green Trust for financial assistance toward installation of additional dog waste bin.

This item was dealt with as first on the agenda. Representative of the Green advised that the bin by Station Road is frequently filled to overflowing before its weekly collection. It is wished to install an additional bin adjacent to it and the Trust would be grateful for any financial support toward cost of provision and emptying.

Clerk reported that if bin were provided by Wealden DC cost would be £500 to include any ongoing maintenance requirements, emptying cost is £250 pa and VAT would be added to these sums. Wealden are happy for bins to be sourced independently and the "Retriever 35" model from Glasdon was suggested by them as a suitable model.

It was **RESOLVED** that the Council would fund the purchase of the bin, estimated cost in order of £250. The Trust will install the bin and Council will contribute 50% of ongoing emptying costs. **CLERK** to liaise with the Trust regarding this project which they will discuss at their forthcoming meeting.

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6. RECEIVE DATE OF NEXT MEETING OF THIS COMMITTEE

- 6th November at 19:30 in the Parish Council Room, Rotherfield Village Hall.

7. REPORT DETAILS OF ITEMS AND ISSUES FOR INVESTIGATION, FURTHER ACTION OR FOR FUTURE AGENDA

- Cllr. Martin updated regarding the issues with the Pre School decking and damp ingress to the area below. Progress is slow, and he is to chase the ESCC Surveyor involved for an update.
- Clerk reported that the fitness group who have permission to hold “boot camps” in the rear car park have asked if they may add two further sessions to the three per week agreed by the Council. **CLERK** is to contact them for further details.
- **CLERK** to contact Scout Group to arrange annual inspection of the Scout Hut.
- Cllr. Richardson has offered to act as an addition liaison point with the Rotherfield at Heart Project.

Vice Chair declared the formal business of the meeting closed at 20:30.

8. PUBLIC FORUM

None.

**Adopted as a true record and signed by the Committee Chair at the
6th November 2018 meeting of this Committee**

.....Chair.....Date

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