



		hedges bordering this path	
<b>CLERK</b>	<b>5d)</b>	Clarify frequency of dog bin emptying under the new charging structure proposed.	O/S Clerk to action.
<b>CLERK</b>	<b>5e)</b>	Respond to ESCC re: B2101 speed limits	Returned to ESCC 19 <sup>th</sup> July.
<b>CLERK/COUNCILLORS</b>	<b>5g)</b>	Village pavement parking. Clerk/Councillors to monitor situation and report on a case by case basis via "Operation Crackdown" with report copies of any reports to Clerk.	No reports submitted to Clerk, have any been sent direct to Operation Crackdown?
<b>COUNCILLORS</b>	<b>5h)</b>	Advise Clerk via email, preferably with photos, of any other areas requiring road markings repainted.	No reports received. Clerk has requested update from ESCC re: "keep clear" road markings by King' s Arms and New Road – response awaited
<b>COUNCILLORS</b>	<b>5i)</b>	ACTION for by end of July to forward suggestions of candidate sites for parking restrictions to the Clerk so that they may be compiled and sent to ESCC for comment/further action.	None received.
<b>CLLR. MARTIN</b>	<b>5j)</b>	To provide full details to Clerk regarding details of SID and accessories to be purchased so that order may be placed with Swarco	Order placed. Slight delay as cheque has been returned to us for correction of payee which is to be dealt with at this meeting.
<b>CLERK</b>	<b>5k)</b>	Contact NFF to arrange replacement of Eridge shelter.	Order submitted and deposit paid – Contractor requested for update on timescale for work.
<b>CLLR. HARRIS</b>	<b>6a)</b>	ACTION for Cllr. Harris to contact donor regarding recommendation for tree.	See item 6a) on this agenda – Cllrs. Harris and Gilbert to update please.
<b>CLERK</b>	<b>9</b>	Ask Street Cleaner to quote for lifting gullies, digging out and disposing of weeds and spoil.	Add to updated duty list see item 5g) of this agenda.
<b>CLLR. HARRIS</b>	<b>9</b>	Speak to King's Arms re litter issues on corner by Pharmacy	Update from Cllr. Harris please.
<b>CLERK</b>	<b>9</b>	Copy of Allotment agreement to Cllr. Watson Smith	Sent.

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**4. TO RECEIVE MINUTES OF THE MEETING HELD ON 12<sup>TH</sup> JULY 2016 FOR APPROVAL AS A TRUE RECORD AND MATTERS ARISING FROM THESE MINUTES.**

Draft minutes had been circulated to the Councillors prior to the meeting; it was RESOLVED that they were a true recorded and the Chairman signed them.

**5. TO CONSIDER AND MAKE DECISIONS ON ANY FURTHER ACTION AND EXPENDITURE REQUIRED REGARDING THE FOLLOWING ITEMS**

**a) Action regarding concerns raised by a resident regarding surface conditions, vehicle speeds and traffic volumes on the B2100 Church Road approach to the Village.**

Email summarising concerns raised by residents living adjacent to Church road had been circulated separately to Councillors; another Parishioner has raised concerns at surface conditions toward Palsegate Lane; The Chair allowed the concerned residents to address the meeting and the following key points were raised:-

- Whilst it was encouraging that surface repair work has taken place in the Village centre it is a cause of concern that no work has taken place on Church Road.
- There are numerous potholes and surface defects in the section alongside Brecon Terrace and rain gathers in these and loose gravel dislodged by passing vehicles nearly hit a child recently.
- Trailers make excessive noise when passing over the potholes, this at all hours of day and night causing disturbed sleep.
- Vehicle speeds past the houses are considered to be in excess of the 30mph limit.
- Issue had been raised with the Police but their response was of no comfort as, due to a lack of a record of injury causing accidents action from them was unlikely. Considered that a speed limit of 20mph was appropriate for this location.
- Overgrowing hedge opposite the houses was encouraging vehicles to move to centre of carriageway thus exacerbating congestion and risk of damage to the parked cars.
- It was understood that there had in the past been talk of a “by pass” for the Village and land identified. Councillors explained that this had been a “developer led” initiative involving extensive building development on the land. The 100 acres of Court Meadow Farm involved had been sold and it is understood that the new owner intends restoring the land to a working farm.

- The Chair outlined proposals from ESCC to introduce enforceable restrictions on vehicles of 10m and over using both the B2100 and B2101 that pass through the Village; the current signs indicating that these routes are unsuitable for large vehicles are advisory only and carry no legal weight.
- Clerk reported that he had spoken with the ESCC officer leading the project who advised that the result of the public consultation on the proposal is scheduled for discussion at the Lead Member for Transport and Environment meeting on 19<sup>th</sup> September. Papers on the ESCC website show that 304 people responded to this with 295 (97%) supporting a ban on HGVs over 10m in length. If the project gains final approval it is intended to introduce the restriction by the end of this Financial Year.
- Clerk has raised report request with East Sussex Highways regarding update on any work proposed for rectify pothole issue; also surfacing work on B2100 further toward Jarvis Brook.

Chair and Councillors advised those raising concerns that the recommended way forward was to seek support via petitions in local businesses; this would provide weight for the concerns discussed which the Council would then progress via County.

**ACTION for CLERK:** Circulate papers on ESCC website re: consultation via website and Social Media.

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**b) Report on streetlamp column structure testing and decision on further action on issues identified.**

Company were asked last week to provide this in time for consideration at this meeting; no response and Clerk will chase. Clerk has reminded ESCC that Column 76 in Court Meadow has been bereft of a lantern since June, no repair quote received from a request sent at that time and will add to future agenda when received to consider that, if no concerns are raised by residents regarding the absence of this light, light be left unrepaired.

ACTION for CLERK to add to agenda of September Council meeting to discuss report and agree actions arising.

**c) Update regarding issues raised with ESCC Highways concerning outstanding work in connection with closure of slip road by Mark Cross Church.**

Committee Chair has held site meeting with ESCC Officer dealing and is positive that the patch of grass left after the work will be surfaced, and that up to five additional bollards will be installed to reinforce the closure of the slip road. The latter may be at the expense of the Parish Council. No work will take place until ESCC have completed their safety audit of the closure, it is hoped that the outcome of this may reinforce the case for making the section of road from the A267 junction by the Nursery to the Inn "one way" with entry barred from the A267 direction.

RESOLVED the following:-

- i. ESCC to be advised that payment of the outstanding invoice of £9786 by the sponsor will be withheld until the work is completed to the Council's satisfaction.
- ii. A breakdown of the total project cost be provided by ESCC; it is believed that the final figure was in excess of the original £20K total advised.
- iii. The Council wish to see the introduction of the "one way" section detailed above.

ACTION for CLERK to advise ESCC as above.

**d) Report from Cllr. Watts regarding provision of "Village Gateways" on some approaches to Mark Cross, this to heighten awareness of speed limits.**

No information received from ESCC re: specified design for these.

RESOLVED the following:-

ACTION for CLERK to add to Agenda of 29<sup>th</sup> September Council meeting

ACTION for Cllr. Watts to obtain information and report at this meeting.

**e) Accessibility and dropped pavements. Consider action on concerns raised by a Parishioner regarding this and formation of an "accessibility working group" to investigate issues and possible solutions.**

A Parishioner who uses a mobility scooter has raise concerns that, although there is a dropped kerb on the King's Arms corner, there is no corresponding dropped kerb by the florists, thus impeding access to the Post Office and Store. RESOLVED the following:-

ACTION for CLLR. GILBERT to discuss options and suggestions with resident and report to September meeting.

ACTION for CLERK to contact Cllr. Whetstone who was to make enquiries of Karl Taylor (ESCC) regarding availability of funding for provision of drop kerbs; this as agreed at the June SLR. To report at September meeting.

**f) Consider quote for improvement of surfacing to woodchip "horse path" by Town Row Bridge.**

RESOLVED the following:-

Chippings to be re-laid to conserve surface and indicate preferred route for horses, thus avoiding the pedestrian path. Work to proceed provided cost does not exceed £200.

ACTION for Cllrs. Watts and Martin to obtain quotes for provision of chippings and report to Clerk so that work may be arranged.

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ACTION for CLERK to order additional sign for Stores end of the path as agreed at the July meeting of this Committee.

**g) Annual review of Street Sweeping/Litter Picking remuneration and duties.**

RESOLVED that CLERK produce revised list of duties and safety requirements for final agreement at September Council meeting.

**h) Update from Committee Chair re: inspection of the Council's "roadside assets" including bollards, fingerposts and seats and noting of actions recommended.**

Not yet completed.

ACTION for CLERK to add item to agenda of next meeting of this Committee to receive final report and agree actions as required.

**6. TO CONSIDER URGENT ITEMS ON BEHALF OF OTHER COMMITTEES**

**a) Arrangements for planting of memorial tree in Recreation Ground.**

RESOLVED ACTION for Councillor Harris to agree timing of planting with donor as there would be no benefit planting the tree during current hot and dry conditions.

**7. CORRESPONDENCE RECEIVED.**

None.

**8. DATE OF NEXT MEETING.**

Tuesday 8<sup>th</sup> November 2016 at 19:30 in the Parish Council Room, Rotherfield Village Hall. This meeting will consider the budget and precept requirements of the Committed for 2017/18.

**9. URGENT ISSUES FOR NOTING OR INCLUSION ON FUTURE AGENDA.**

- Item for 18th October Recreation and Burial Committee agenda. "Consider lasting solution for prevention of vehicles blocking access to side of Village Hall for collection and emptying of waste bins".
- ESCC have refused to licence a shelter at Mark Cross for the stop opposite the Garden Centre, this on the grounds that it would restrict vision for vehicles emerging on to the A267 from adjacent properties. Cllr. Watts commented that there was no strong support in the village for a shelter at this location and the original request had come from a non-resident of the Parish. ACTION for CLERK to add item to September council meeting to agree suitable use for funds allocated in budget for this project; replacement of the shelter opposite the Mark Cross Inn was suggested.
- Cllr. Martin to please action cutting of grass on Mark Cross Millennium Green and install new Picnic bench.
- A Parishioner had raised concerns with Cllr. Wickenden a grave in the Cemetery had been "desecrated". Inspection had disclosed that this was due to rabbit activity. Clerk reported that he had instructed our contractor to deal with some extensive mole activity on a plot next to the Cemetery car park.
- Cllr. Wickenden is to visit owner of hedge mentioned in item 5a) above. Outcome to be reported to Clerk so that issue may be raised with East Sussex Highways for action if necessary.
- Road works and traffic control on A267 by wood-yard. Cllr. Watts reported that a "near miss" had been witnessed here. Clerk to investigate if any obvious safety issue with this work can be identified and report if necessary.
- Clerk reported issues arising from recent interment in Cemetery. It was agreed that in the circumstances a full refund of the burial fees would be made and that an additional plot allocated should be free of fee for the family. ACTION for CLERK to advise funeral director and add item to agenda of forthcoming Planning Committee meeting as an urgent item for consideration on behalf of another Committee.

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The Chairman declared the formal business of the meeting closed at 21:25.

**10. PUBLIC FORUM.**

None.

**Confirmed as a true record at the 8<sup>th</sup> November 2016 meeting of this Committee**

..... Chairman.....Date

<b>ACTIONS LOG</b>			
<b>RESPONSIBILITY</b>	<b>AGENDA REFERENCE</b>	<b>DETAILS</b>	<b>UPDATE</b>
CLERK (Cfwd from July meeting of this Committee)	5C)	Remind ESCC of their responsibilities regarding the hedges bordering this path	O/s Clerk to Action
CLERK (Cfwd from July meeting of this Committee)	5d)	Clarify frequency of dog bin emptying under the new charging structure proposed.	O/S Clerk to action.
CLERK	5a) Church Road	Circulate papers on ESCC website re: consultation via website and Social Media	
CLERK	5b) Streetlights	Add to agenda of September Council meeting to discuss report and agree actions arising.	
CLERK	5c) Mark X Slip Road	Advice ESCC of Council's proposed actions	
CLERK	5d) Village Gateways – Mark X	Clerk to add to September PCM agenda, Cllr. Watts to update/circulate information	
CLERK/CLLR GILBERT	5e) Dropped Kerbs	CLLR. GILBERT to discuss options and suggestions with resident and report to September meeting. CLERK to contact Cllr. Whetstone re: his enquiries of Karl Taylor (ESCC) regarding availability of funding	
CLERK/CLLRS MARTIN AND WATTS	5g) Path by Town Row Bridge	CLLRS. WATTS AND MARTIN obtain quotes for provision of chippings and report to Clerk. CLERK to order additional sign for Stores end of the	

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		path as agreed at the July meeting	
<b>CLERK</b>	<b>5g) Street Sweeper duties</b>	Draft revised duty list for agreement at September PCM – add agenda item.	
<b>CLLR. HARRIS</b>	<b>6a) Memorial Tree for Rec.</b>	Contact donor to agree timing of planting.	
<b>CLERK</b>	<b>OTHER ITEMS... Hall bins</b>	Add agenda item to September PCM agenda	
<b>CLERK</b>	<b>OTHER ITEMS... Bus shelter</b>	Add agenda item to September PCM agenda	
<b>CLERK</b>	<b>OTHER ITEMS... Hall bins</b>	Add agenda item to September PCM agenda	
<b>CLLR. WICKENDEN</b>	<b>OTHER ITEMS... Hedge in Church Road</b>	Cllr. Wickenden to visit owner, ask to cut and report outcome/timescale to Clerk	
<b>CLERK</b>	<b>OTHER ITEMS... A267 roadworks and lights</b>	Clerk to investigate and report any issues identified to Cllr. Watts.	
<b>CLLR. MARTIN</b>	<b>OTHER ITEMS... Mark X Millennium Green</b>	Cut grass and install new picnic bench	
<b>CLERK</b>	<b>OTHER ITEMS... Interment</b>	Clerk to contact funeral directors and add item to agenda of forthcoming P&B meeting.	

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