

ROTHERFIELD PARISH COUNCIL

Working for the Community

in Rotherfield, Town Row, Mark Cross, Eridge Green, Boarshead and surrounding areas

AGENDA FOR THE MEETING OF ROTHERFIELD PARISH COUNCIL AND THE COMMUNICATIONS AND SOCIAL MEDIA COMMITTEE TO BE HELD ON WEDNESDAY 4TH MAY 2016 AT 19:30 IN THE PARISH COUNCIL ROOM AT ROTHERFIELD VILLAGE HALL

Members of the public and press are welcome to attend. At the start of the meeting, the public are invited to identify to the Chairman any Agenda item they would like to express a view on for a maximum of two minutes in total. The Public Forum at the end of the meeting will give an opportunity for the public to make statements or ask questions about matters not on the Agenda. When published, the minutes of this meeting can be viewed at Rotherfield library, at www.rotherfieldparishcouncil.co.uk or by contacting the Clerk on 01892 664245.

1. **TO RECEIVE THE FOLLOWING:-**
 - a) Apologies for absence (LGA 1972 s 85).
 - b) Declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda, and updates to members' register of interests.
 - c) Minutes of the Communications and Media Committee meetings held on 8th February 2016 and 22nd March 2016 for approval as a true record, and matters arising from these minutes.
2. **TO CONSIDER INFORMATION AND MAKE DECISIONS ON ACTIONS AND EXPENDITURE AS REQUIRED REGARDING THE FOLLOWING ITEMS.**
 - a) To elect a new Chairman of the Communications and Media Committee.
 - b) Queen's Birthday celebrations – To agree Council involvement for event being planned by the Bonfire Society on 11/12 June 2016
 - c) Consider concerns raised by a Parishioner regarding broadband capacity in the Parish and how the Council can assist.
 - d) Annual Parish Meeting – To agree agenda, finalise arrangements for technology and refreshments and agree publicity.
 - e) Agree change to 'house style' for stationery and website.
 - f) Agree dates for Communication and Media Committee meetings for the rest of the year.
3. **TO RECEIVE DETAILS OF INCOMING CORRESPONDENCE.**
4. **TO CONSIDER URGENT ITEMS ON BEHALF OF OTHER COMMITTEES**
 - a) Quote for various groundworks in the Parish Cemetery lower field.
 - b) Information re: weed killing treatment of Parish Land by our Contractor.
 - c) Authorisation of cheque in respect of retention for the refurbishment work to the Scout and Community Youth Hall.
5. **TO RECEIVE DATES FOR FORTHCOMING MEETINGS.**
6. **REPORT DETAILS OF ITEMS AND ISSUES FOR INVESTIGATION, FURTHER ACTION OR FOR FUTURE AGENDA.**
7. **PUBLIC FORUM.**

Trevor Thorpe

27th April 2016

.....Parish Clerk.....Date

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