



# ROTHERFIELD PARISH COUNCIL

Working for the Community

in Rotherfield, Town Row, Mark Cross, Eridge Green, Boarshead and surrounding areas

months. CLERK to review any areas that could be passed on to Councillors to undertake and in particular establish how other Councils deal with their planning consultation processes.

**c) Information regarding Alpha accounting software package from RBS Systems for possible adoption by the Council.**

This company are not associated in any way with the Royal Bank of Scotland. Clerk is mindful that the various spreadsheets used for financial reports involve duplicated effort to update; the quality of the information provided by them could also be improved. This Software package is used by many Parishes. RBS quote £627 for purchase and set up, of system, £107 pa thereafter for support and maintenance. RESOLVED to recommend to December meeting that purchase of this package is approved.

**d) Approval of The Council's total expenditure and income budget for 2014/2015.**

The Committee considered the draft budgets prepared by the Highways, Lighting and Transport Committee and the Recreation and Burial Committee. A draft budget was prepared for the Council's general administration costs and grants. After discussion, amendment and taking into account budget unspent from 2013-14 it was RESOLVED that the budget included as a supplement to these minutes be brought before the 19<sup>th</sup> December Council meeting and recommended for adoption as the basis for submission of the Precept request to Wealden District Council.

**e) Review of Council's reserves and allocation.**

After review it was RESOLVED that the £3k currently allocated for Playground equipment renewal fund be utilised to reduce the precept requirement as full funding for the equipment has been obtained from an external source.

**f) Approval of the Committee's Precept figure recommendation for 2014/2015, to be considered for final approval by the Full Council at the December 2013 Council Meeting.**

This information is contained in the supplement to the minutes as referred to in 4 d) above

**g) Review of existing banking arrangements.**

Clerk reported no issues with current bank. Is it an aspiration to use on line banking in future, changes to legislation are in progress to formalise the legal position for Councils who wish to do this.

**5. URGENT ISSUES FOR NOTING OR INCLUSION ON FUTURE AGENDA.**

None.

**6. DATE OF NEXT MEETING**

- Tuesday, April 15<sup>th</sup> 2014.
- Tuesday, December 2<sup>nd</sup> 2014.

Both to be held in the Parish Council Room, Rotherfield Village Hall, starting at 19:30.

The Chairman declared the formal business of the meeting closed at 22:15.

**7. PUBLIC FORUM.**

None.

**Confirmed as a true record at the 22<sup>nd</sup> April 2014 meeting of the Committee**

.....Chairman's Signature.....Date