

# ROTHERFIELD PARISH COUNCIL

Working for the Community

in Rotherfield, Town Row, Mark Cross, Eridge Green, Boarshead and surrounding areas

## AGENDA FOR THE MEETING OF THE COMMUNICATIONS AND MEDIA COMMITTEE OF ROTHERFIELD PARISH COUNCIL TO BE HELD ON TUESDAY 22<sup>ND</sup> MARCH 2016 AT 19:30 IN THE PARISH COUNCIL ROOM AT ROTHERFIELD VILLAGE HALL

Members of the public and press are welcome to attend. At the start of the meeting, the public are invited to identify to the Chairman any Agenda item they would like to express a view on for a maximum of two minutes in total. The Public Forum at the end of the meeting will give an opportunity for the public to make statements or ask questions about matters not on the Agenda. When published, the minutes of this meeting can be viewed at Rotherfield library, at [www.rotherfieldparishcouncil.co.uk](http://www.rotherfieldparishcouncil.co.uk), or by contacting the Clerk on 01892 664245.

### 1. TO RECEIVE THE FOLLOWING:-

- a) Apologies for absence (LGA 1972 s 85).
- b) Declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda, and updates to members' register of interests.

### 2. TO CONSIDER AND MAKE RECOMMENDATIONS ON THE FOLLOWING

- a) Co-option of Cllr Henrick onto the Communications and Media Committee.
- b) Annual Parish Meeting – To agree agenda, format, publicity and guest speakers.
- c) Annual Newsletter – To agree arrangements for 2016 Newsletter, including timing of newsletter, content, what involvement is required from the full council.
- d) Agree budget requirement for this Committee for consideration at the April 19th meeting of the Finance and General Purposes Committee.
- e) Bonfire Society Easter Egg Hunt – Friday 25<sup>th</sup> March 2016.
- f) Agree wording of briefing note for press and social media giving background to the increase to the Precept for 2016 – 2017.

### 3. TO RECEIVE DETAILS OF INCOMING CORRESPONDENCE.

### 4. TO RECEIVE DATES FOR FORTHCOMING MEETINGS.

### 5. REPORT DETAILS OF ITEMS AND ISSUES FOR INVESTIGATION, FURTHER ACTION OR FOR FUTURE AGENDA.

### 6. PUBLIC FORUM.

*Trevor Thorpe*

*17<sup>th</sup> March 2016*

.....Parish Clerk.....Date

Clerk: Trevor Thorpe, 82, Fermor Way, Crowborough, East Sussex, TN6 3BJ. Telephone: 01892 664245

E-mail: [rotherfieldpc@yahoo.co.uk](mailto:rotherfieldpc@yahoo.co.uk). Website: [www.rotherfieldparishcouncil.co.uk](http://www.rotherfieldparishcouncil.co.uk). Twitter @RotherfieldPC

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