



Working for the Community in Rotherfield, Mark Cross,
Eridge Green, Boarshead and surrounding areas

**MINUTES OF THE MEETING OF THE HIGHWAYS LIGHTING AND TRANSPORT COMMITTEE
HELD ON TUESDAY 20TH NOVEMBER 2018 AT 19:30
IN THE PARISH COUNCIL ROOM, ROTHERFIELD VILLAGE HALL TN6 3LX**

Cllr. A. Martin (Chair)
Cllr. G. Farmer

Cllr. T. Gilbert
Cllr. R. Harris

Cllr. L. Henrick
Cllr. G. Watson-Smith
Cllr. N. Wickenden

COUNCILLORS ABSENT

None.

ALSO PRESENT

The Parish Clerk, Trevor Thorpe.

1. TO RECEIVE THE FOLLOWING: -

a) Apologies for absence (LGA 1972 s85)

An apology was submitted by Cllr. Kitchenham and it was **RESOLVED** that it be accepted.

b) Declaration of personal, prejudicial and disclosable pecuniary interests on items on the agenda, and updates to members' register of interests.

None declared. Chair reminded those present that they should declare an interest if they became aware of one at any point during the meeting.

c) To resolve that the Minutes of the meeting of this Committee held on 18th September 2018 be taken as read, confirmed as a correct record and signed by the Chair.

Copies of the draft minutes have been circulated to the Councillors.

It was **RESOLVED** that the minutes be adopted as a true record and the Chair of the Committee signed them.

d) Update regarding matters arising and action items from previous meetings.

• **Fingerpost inspecting/maintenance.**

Our contractors have been chased for progress on this and we are assured by them that this will be dealt with shortly.

• **Streetlamps on B2101 and in Hornshurst Road**

Both now both connected and working, both are subject to claims on our insurers. B2101 column work has been invoiced to us and claim sent to our insurers, invoice will be sent by ESCC in respect of the Hornshurst Road column when painting has taken place which will probably not be until warmer weather returns.

• **CCTV**

Installation now complete.

• **Resurfacing B2100 Rotherfield Hill.**

Cllr. Standley (ESCC) has reported that this features in this year's budget but believes that, depending on weather in Jan/Feb, that it will not be dealt with until spring 2019.

• **Mark Cross pavement and lighting.**

Details of options and cost for lighting on the Millennium Green car park, provided by ESCC, have been circulated. Licence application for installation of pavement opposite the School remains work in progress.

CLERK to add item to agenda of the November Council meeting to consider

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and agree options for installing this lighting.

- **Licencing applications for cultivating various areas of highways land in the Parish.**

Application submitted, response to request from ESCC for further information to complete the applications remains as work in progress.

- **Incursions by neighbouring properties on a Parish layby.**

In response to local concerns this has been reported to ESCC who advise that their enforcement team are contacting the property owners regarding removal of the unlicensed items and vegetation from the layby.

Long vehicles. Clerk continues to receive reports of these and, when sufficient information is recorded (ideally photo to include number plate) submits details to our DVSA contact and raise a report via "Operation Crackdown".

2. RECEIVE INFORMATION AND MAKE DECISIONS ON ACTIONS AND EXPENDITURE AS REQUIRED REGARDING THE FOLLOWING ITEMS

- a) i. **Budget report to date for this Committee and consider any actions required.**

The Committee's expenditure remains within its overall budget and it was **RESOLVED** that the report be noted and that there were no actions arising from it.

- ii. **Consider and agree this Committee's budget and provisional list of projects for 2018/2019.**

After discussion it was **RESOLVED** that the budget be agreed for 2018/19 and the figures may be viewed in the report which forms a supplement to these minutes.

- b) **Use of the ESCC "Community Extras" scheme to install speed awareness measures on the approaches to the Village. Cost to be funded by the Parish Council.**

Requirements for this were discussed and the option of including "Village Gateways" as part of the measures was suggested. **RESOLVED** that Cllrs. Martin and Henrick arrange a meeting with the Parishioners who had suggested these measures so that they may be progressed via the ESCC Highways "Community Extras" scheme for installation during the eventual surface works on the B2100.

- c) **Rotherfield footpath 31a - New Road to the King's Arms. Quote for repair work to subsided length of edging.**

RESOLVED that Coppard's quote of £1150.00 be accepted for this work and that a contribution be sought from the ESCC Rights of Way team toward the cost. Clerk has been informed by Cllr. Kitchenham of a further issue with the path near its New Road end, **CLERK** to investigate and liaise with Coppard regarding inclusion of any work required so that it may be dealt with at the same time.

- d) **"Urban" grass cuts. Response to offer from ESCC Highways that Parish Council undertake this work and receive a financial contribution toward the cost.**

Details circulated prior to meeting showing the areas of the Village involved.

RESOLVED that ESCC be advised that the Council will arrange to take over the cutting of the "urban" grass areas of the Village Centre and that these be taken into consideration when compiling the "cut list" for next year. **CLERK** to advise ESCC and add item to December Council meeting regarding review of cut lists.

e) MARK CROSS

- i. **Response to removal by ESCC of the vehicle activated sign (VAS) on the A267 Southbound approach to the village.**

It was noted that there are still two Vehicle Activated Signs on the A267 in the Village and that it was considered that no response was needed. **CLERK** to

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investigate whether the two remaining signs are functioning correctly.

ii. **Concerns raised regarding vehicle speeds from vehicles passing by the Inn, School and Church.**

Cllr. Kitchenham reports that he has been approached by a Mark Cross resident who wishes for rubber “sleeping policemen” installed from the Inn to the nursery, and Cllr. Watson Smith also provided details of an email regarding the matter. Cllr. Martin is to deploy the Council’s own Speed Indicating Sign in this location to assess the vehicle speeds at this location. **CLERK** to add item to the agenda of the next meeting of this Committee to review results and consider action, also acknowledge to author of the email.

3. **TO RECEIVE NOTICE OF DATE OF NEXT MEETING OF THIS COMMITTEE.**

Subject to confirmation this will be on Tuesday 8th January 2019 at 19:30 in the Parish Council Room, Rotherfield Village Hall.

4. **REPORT DETAILS OF ITEMS AND ISSUES FOR INVESTIGATION, FURTHER ACTION OR FOR FUTURE AGENDA**

- Clerk has completed analysis of the responses to the survey conducted regarding the proposed purchase of the Surgery freehold. The results are currently being independently scrutinised by Crowborough Town Council on our behalf and will published afterwards.
- Replacement lantern cover for streetlight in Court Meadow Close. It was decided that, as this had been in the same condition for a long period time, no action was required.
- The 11th December meeting of the Finance and General Purpose Committee is to be moved to 4th December and will follow immediately after the Planning and Building Committee meeting of that date. **COUNCILLORS** to note and **CLERK** to advise Village Hall.
- **CLERK** to check if “pedestrians in road” signs have been installed near Millhole Wood Town Row and report.
- **CLERK** to report to ESCC damaged/displaced fence rails by raised pavement in Church Road, also by Johnson’s Pond.

The Chair declared the formal business of the meeting closed at 21:15.

5. **PUBLIC FORUM**

None.

.....Chair.....Date

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